

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
September 12, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

Mr. Wheeland recessed the Commissioners' Meeting at 10:04 a.m.

Mr. Wheeland opened the Public Hearing for 2013 CDBG. Kristin McLaughlin of SEDA COG went over the CDBG program for 2013. Kristin McLaughlin also discussed 2009 and 2010 CDBG rebudget. There were no comments from the Commissioners. There were no comments from the public. Mr. Wheeland closed the public hearing at 10:11 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:12 a.m.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2013-28. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-28 to submit FFY 2013 Community Development Block Grant application to the Pennsylvania Department of Community and Economic Development.
- 2.2 APPROVE BUDGET MODIFICATIONS TO 2009 & 2010 CDBG. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved budget modifications for FFY 2009 and FFY 2010 Community Development Block Grant Program.
- 2.3 PROCLAIM SUPPORT PROFESSIONALS WEEK. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved September 8-14 as Direct Support Professionals Recognition week in Lycoming County.
- 2.4 AWARD CONTRACT TO FAIRBANKS SCALES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract to Fairbanks Scales for transfer station truck scale rebuild in the amount of \$71,157.
- 2.5 APPROVE AMENDMENT TO AGREEMENT WITH SEEDWAY LLC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment 2 to agreement with Seedway LLC for LCRMS extending it to October 6, 2014.
- 2.6 APPROVE C&Y NEEDS BASED PLAN AND BUDGET REQUEST. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved submitting Lycoming County Children and Youth and Juvenile Justice Services Needs Based Plan and Budget request for the fiscal year July 1, 2014 to June 30, 2015 in the amount of \$12,267,226.
- 2.7 APPROVE PSA WITH JOHN PIETROVITO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional services agreements for children & Youth with J. Howard Langdon Law Offices on behalf of John P. Pietrovito for Guardian Ad Litem Services for the period July 1, 2013 to June 30, 2014 in the amount of \$3,200/month.
- 2.8 APPROVE PSA FOR SUBSTITUTE GUARDIAN AD LITEM. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement for Children & Youth for Substitute Guardian Ad Litem services agreements for the period July 1, 2013 to June 30, 2014 with the following attorneys at the hourly rate of \$60/hour; Angela Campana Lovecchio, John A. Smay, Matthew F. Golden, and David Raker.

- 2.9 APPROVE PSA WITH DTA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement for Children & Youth for child welfare services for the period July 1, 2012 through June 30, 2013 with Diversified Treatment Alternatives (residential, foster and CRR Host Home Care) in the amount of \$22.50 to \$182.98/day.
- 2.10 APPROVE UPDATE TO POLICY 5014.1. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved update to policy 504.1 - Travel and Business Related Expense - of the County's Policy and Procedure Manual.
- 2.11 APPROVE PSA FOR JPO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following professional service agreements for JPO:
BSI.
PATH.
YSA.
- 2.12 APPROVE PSA WITH GANNETT FLEMMING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Gannett Flemming to provide services to county zoning hearing board.

Mr. Wheeland recessed the Commissioners' Meeting at 10:21 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Mark W. Nickles as full time replacement Correctional Officer Relief - COI - \$14.35/hour effective 9/22/2013.
- 3.3 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Roger G. Rinehart as full time replacement Central Control Operator - COII - \$21.87/hour effective 10/13/2013.
- 3.4 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the promotion of Joseph E. Harvey to full time replacement Correctional Officer/Rover - COII - \$20.25/hour effective 10/13/2013.
- 3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:22 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:22 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Dave Bonus announced that LCRMS is requesting bids for fields 1-4 capping project.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

Shawn Lorson, executive director of the Tiadaghton Valley Regional Authority thanked the Commissioners for reallocating CDBG funds for the TVMA project.

Rachelle Abbott of STEP updated the public on the Homes in Need Program.

Diane Glenwright of the YWCA thanked the Commissioners and SEDA COG.

Gene Cargeski from the Mifflin Township Recreation Board thanked the Commissioners for supporting that project.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, September 17, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:31 a.m.